

AMENDED BYLAWS
Of
HOWELL MOUNTAIN MUTUAL WATER COMPANY, INC.,
A NONPROFIT MUTUAL BENEFIT CORPORATION

ARTICLE 1. BACKGROUND, PURPOSE AND POLICIES.

1.01. Background. Howell Mountain Mutual Water Company, Inc. (the "Company"), was incorporated in the State of California on July 5, 1984, and began operations in 1985. It was organized under the Nonprofit Mutual Benefit Corporation Law of the State of California (the "Law") as a nonprofit mutual benefit corporation to develop, distribute, and supply water to its Registered Customers and residents of Angwin and Deer Park and surrounding communities. The Company is owned by its Members, not its Registered Customers.

These Bylaws and any other policies and actions of either the Members or Board of Directors of the Company shall comply with California law and the California Nonprofit Mutual Benefit Corporation Law, commencing with Corporations Code Section 7110. If any part of these Bylaws is held invalid, the remainder of the Bylaws shall continue to be in full force and effect.

1.02. Definitions.

(a) "Effective Date" means the day these amended Bylaws are approved by the Members.

(b) "Member" means those who:

1. are a Registered Customer; or
2. are, on the date prior to the Effective Date of these amended Bylaws, a Member, but who do not currently receive water service and are granted continued Member status by the Company so long as they continue to reside within the Company's service area; or
3. Own property that receives water service from the Company but lease that property to a tenant, who is a Registered Customer, and are granted Member status by the Company after an appropriately submitted request to the Company.

There is no charge associated with being a Member, other than the normal costs for hook-up and water usage.

(c) **“Registered Customer”** means those who request and receive water service from the Company. A person becomes a Registered Customer by requesting water service from the Company and, if the request is accepted, by receiving water service. Once enrolled as a Registered Customer, the Company will add the Registered Customer’s name to the Member’s roll.

1.03. Purpose. All property (land, lakes, and buildings) owned by the Company shall be used primarily for collection, storage, treatment, and distribution of the Company’s water resources as well as for office work, filter work, and other necessary Company activities.

1.04. Declaration of Conservation Period. The Board of Directors (“Board”) may declare a period of water conservation based upon conditions of drought, water shortage, changing environmental weather or emergency measures. The Company shall provide written notice to Registered Customers regarding initiation of a conservation period and water conservation measures at least ten (10) days prior to the commencement of the period unless the emergency nature of the conservation event severely impacts the Company’s ability to provide water, in which case the notification period is waived. Measures shall stay in place until Registered Customers are notified in writing by the Company that the period of water conservation is ended.

1.05. Water System Merger, Purchase or Joint Operation. Any proposed merger, purchase or agreement for joint operation between the Company and any other entity which supplies water shall require a vote of approval from the Members.

ARTICLE 2. PLACE AND TIME OF BUSINESS.

2.01. Principal Office. The principal office for the transaction of the business of the Company shall be located at Angwin, in the County of Napa, State of California. The Board is granted full power and authority to change the principal office from one location to another within the County of Napa.

2.02. Time of Meeting. Regular meetings of the Board shall be held once each month on a date, at a time, and at a place designated by the Board.

ARTICLE 3. BOARD OF DIRECTORS.

3.01. Definition. The Board of Directors shall be referred to as “Directors,” “Members of the Board” and “The Board.”

3.02. Number. The authorized number of directors of this Company shall be seven (7) Directors. The number of Directors may then be changed by amendment of the Bylaws.

3.03. Qualifications. At least two-thirds (2/3) of the Directors must be Members.

3.04. Powers and Duties. Subject to the provisions and limitations of the Law and any other applicable laws and limitations in the Articles of Incorporation and these Bylaws relating to actions required to be approved by the Members, all corporate powers shall be exercised by or under the direction of the Board. The activities and affairs of the Company shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. The Board's powers shall include the power to:

(a) Elect and remove all officers, to prescribe their duties, fix their compensation, and require from them security for faithful performance of service if deemed necessary;

(b) Make rules and regulations for the guidance of the officers and the management of the affairs of the Company and the provision of a water supply;

(c) appoint and delegate to committees, each consisting of two (2) or more Directors, subject to the limitations set forth in Section 7212 of the California Corporations Code, any of the powers and authority of the Board as deemed necessary, for the management of the business and affairs of the Company, subject always to the authority of the Board and except the power to adopt, amend, or repeal Bylaws. To make rules and regulations for the appointment and terms of office of the members of said committees;

(d) Designate meeting places for meetings of Directors and Members;

(e) establish water rates, hook-up fees and to make collections based on water rate bills that are adequate for the Company's continuance as an ongoing concern, giving adequate consideration to upgrading and maintenance, except that a change in water rates must be approved by a two-thirds (2/3) vote of all Directors; and

(f) Authorize the issuance of certificates of membership upon such terms as may be determined by the Board.

3.05. Elections. The Directors of the Company shall be elected from a slate of candidates selected by a nominating committee. The election will be conducted by mail before the annual meeting on terms specified by the Board. Each Member will be allowed one vote for each vacancy. Cumulative voting will not be allowed.

(a) The Board shall form a nominating committee approximately 3 months before the election. It shall be composed of two Directors and at least one Member who is not on the Board.

(b) The nominating committee shall define the process by which nominees will be evaluated and selected as candidates. This process and timeline need to be approved by the Board.

(c) The Board shall provide means for Members to nominate candidates for consideration by the nominating committee.

(d) The final candidate list should aim to include two candidates more than there are vacancies and shall be approved by the Board.

(e) Members may petition the Board to include an additional candidate on the ballot so long as at least 10% of Members sign the petition and the candidate meets all of the legal qualifications and the timeline required of the "official" candidates.

(f) Upon selection of the candidates, the Board shall cause a written ballot listing the candidates, and any other items to be voted upon, to be sent to each Member. The Board shall allow a reasonable time to return the ballot.

(g) Each Member is allowed one ballot but where a Member owns more than one property served by the Company then they will be allowed one ballot for each property owned.

(h) After the deadline to receive ballots has passed, the nominating committee shall count the ballots. The number of ballots received must represent one-third (1/3) of the Members.

(i) Those candidates receiving the highest number of votes shall be elected to fill the declared number of vacancies on the Board.

(j) In the event that the number of ballots returned does not equal or exceed one-third (1/3) of the Members, the Board may fill by appointment the declared number of vacancies on the Board as outlined in Corporations Code Section 7224.

3.06. Term of Office. Directors shall serve three (3)-year terms. Directors' terms of office shall be established in such a manner that approximately one-third (1/3) of the Directors shall have terms expiring each year. In the event of a change in the number of Directors, the staggering of terms shall be preserved. Directors may succeed themselves.

3.07. Vacancies. Vacancies on the Board occurring between elections shall be filled by the runner-up candidate in the most recent election. Each Director so appointed shall hold office for the remainder of the term of the predecessor.

3.08. Quorum. A majority of the authorized number of Directors shall constitute a quorum for the transaction of business, except that a majority of the Directors present,

whether or not constituting a quorum, may adjourn any meeting to another time and place. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, subject to the provisions of the California Nonprofit Corporation Law, especially those provisions relating to the following:

- (a) Approval of contracts or transaction in which a Director has a direct or indirect material financial interest,
- (b) Appointment of committees, and
- (c) Indemnification of Directors.

A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Directors, if any action is approved by at least a majority of the required quorum for that meeting.

3.09. Meetings.

Directors shall meet regularly. Each regular or special meeting shall be noticed to Members four days or more prior to each meeting by posting notice of the meeting at a publicly accessible location within the service boundaries of the Corporation. Notice may also be given by mail, personal delivery to the service address, or by email with the consent of the Member. Members requesting personal notice shall be mailed notice of the meeting, but such notice shall be at the cost of the Member. Emergency meetings require no notice. Executive meetings require two days' notice. Each notice for any meeting shall contain the agenda for the meeting. (Corporations Code § 14305.) Special meetings may be called by the President, Vice-President, Secretary, or any other two Directors, upon four days' notice and such meetings shall be held at the time, place and hour designated by the person(s) calling the meeting. (Corporations Code § 307.)

Directors shall not be permitted to discuss or take action on any item not on the agenda, unless: (a) by a majority vote that an emergency exists; (b) by a two-thirds vote that there is a need that immediate action be taken and the matter came to the attention after the agenda was posted; or (c) the item was on the previous agenda, not exceeding thirty days previous, and was continued to the current meeting. An emergency exists if there are circumstances that could not have been foreseen, that require immediate attention, and that notice is impractical.

Directors shall not take action on any item of business outside of a meeting.

Directors may hold an emergency meeting by electronic mail, without notice, if all

members consent to the meeting and agree on the course of action. The electronic consents shall be filed as minutes of the Board.

Members of the Board may participate in a meeting through the use of a conference telephone. Participation in a meeting through the use of a conference telephone constitutes presence in person at that meeting as long as all members participating in the meeting are able to hear one another. Members shall be entitled to attend teleconference meetings, open to Members, in the same manner as Directors.

All Members are permitted to attend Directors' meetings except executive sessions to discuss personnel, discipline, litigation or contractual negotiations. Members planning to attend any Directors' meeting should contact the President 24 hours in advance of the meeting to verify the date, time and place of the meeting.

Members shall be entitled to speak at any Director meeting on any matter within the Board's jurisdiction, except executive session meetings. A reasonable time limit may be imposed. The Board may provide a specific "public comment" item on each agenda for this purpose.

Minutes of all Director meetings (except the executive session part) are to be made available to any Member on request and within 30 days of the meeting. Matters discussed in executive session shall be generally noted in the minutes of the first meeting following the executive session.

3.10. Removal. The Board may only remove from the Board any Director who has:

(a) Become subject to an entry by a court of competent jurisdiction that appoints a guardian or conservator for the director or estate of the Director;

(b) Been convicted of a felony; or

(c) Been found by a final order or judgment of a court of competent jurisdiction to have been found of unsound mind or to have breached any duty under California Corporations Code Sections 7230 through 7238 or any successor provisions thereto.

No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of such Director's term of office.

3.11. Removal of Director Without Cause. Members may initiate removal of one or more Directors by following the procedures outlined in Corporations Code Section 7222, or any successor provision.

ARTICLE 4. OFFICERS.

4.01. Officers. The officers of this Company shall be a president, a general vice president, a secretary and a chief financial officer/vice president-finance. The Company may also have, at the discretion of the Board, one (1) or more additional vice presidents, one (1) or more assistant secretaries, and such other officers as may be appointed in accordance with the provisions of Section 4.02.

4.02. Election. The officers of this Company shall be selected by the Board and shall serve for one (1) year, or until the officer resigns, is removed or is otherwise disqualified to serve, or until the officer's successor be elected or appointed.

4.03. President. The president shall be the chief executive officer of the Company and shall, subject to the control of the Board, have general supervision, direction and control of the business and officers of the Company. The president shall call and shall preside at all meetings of the Board and of the Company members. The president shall exercise such other powers and perform such other duties as may be prescribed by the Board or these Bylaws.

4.04. General Vice President. In the absence or disability of the president, the general vice president shall perform all of the duties of the president and, when so acting, shall have all the powers of and be subject to all the restrictions upon the president. The general vice president shall have such other powers and perform such other duties as from time to time may be prescribed by the Board or these Bylaws.

4.05. Secretary. The secretary shall:

(a) Be subject to the supervision of the Board, the president and chief financial officer/vice president-finance;

(b) keep a book of minutes of all meetings and actions, and actions of the Members, the Board and its committees with the time and place of holding, whether regular or special and, if special, how authorized, the notice thereof given, the names of those present at the Board meetings, and the number of Members present at Members' meetings;

(c) keep a membership register or a duplicate membership register, account of properties and also all other books, contracts, and records of the Company, including books of account and keep, for the inspection by Members or Directors, the original or certified copy of the Articles of Incorporation and Bylaws of the Company as amended to date; and

(d) Attend to the giving and servicing of all notices of the Company as required by law or by these Bylaws.

4.06. Chief Financial Officer/Vice President-Finance. The chief financial officer/vice president-finance, subject to review and direction provided by the president and the Board, shall oversee the Company personnel in all financial matters concerning the Company.

ARTICLE 5. MEETINGS OF MEMBERS.

5.01. Annual Meetings. The annual meetings of the Members shall be held in the 1st quarter of each year on such day and at such time and place as designated by the Board.

At the Annual Member Meeting the Board shall have available for review a summary financial statement (of the Operating & Capital Funds) compiled by a CPA. Copies of the same will be made available upon request. In addition, election of Directors/Officers and transacting of such other business as may come before the meeting may take place.

A package of information including the agenda, financial statements of the operating and capital accounts for the previous year, proposed budget for the operating and capital accounts for the present year, the slate of candidates for election to the Board and issues to be voted, shall be provided to Members with the notice of the meeting or as soon as possible before the meeting.

Within fifteen (15) days after the Annual Member Meeting, minutes of said meeting shall be delivered to each Member by U.S. Mail, or by email, if authorized by the Member.

5.02. Special Meetings. Special meetings of Members for any purpose or purposes may be called at any time by the Board, or by five percent (5%) or more of the Members.

If a special meeting is called by anyone other than the Board, the request shall be in writing, specifying the time of the meeting and the general nature of the business proposed to be transacted. The request shall be delivered personally or sent by registered mail or by telegraphic or other facsimile transmission to one or more of the president, the vice president or the secretary of the Company. The officer receiving the request shall cause notice to be given promptly to the Members entitled to vote, in accordance with the provisions of Section 5.03, that a meeting will be held at the time requested by the person or persons calling the meeting not less than thirty-five (35) nor more than sixty (60) days after the receipt of the request. If notice is not given within twenty (20) days after receipt of the request, the person or persons requesting the meeting may give the notice. Nothing

contained in this Section shall be construed as limiting, fixing or affecting the time when a meeting of Members called by action of the Board may be held.

5.03. Notice. Written notice of any meeting of the Members shall be given by mail or email, if authorized by the Member, to each Member entitled thereto, at the Member's address as shown on the records of the Company. Such notice shall be given not less than ten (10) days, or if notice is not given by email, first-class, registered, or certified mail, notice shall not be given less than twenty (20) days, nor more than ninety (90) days before such meeting. Notice shall specify the day, hour, and place of meeting and (a) in the case of the annual meeting, those matters which the Board, at the time of giving the notice, intends to present for action by the Members, or (b) in the case of a special meeting, the general nature of the business to be transacted. In the case of the annual meeting, the notice shall include the items listed above in Section 5.01.

5.04. Quorum. One-third (1/3) of the Members, represented in person or by proxy, shall constitute a quorum for the transaction of business at any meeting of the Members. A meeting at which a quorum is initially present may continue to transact business until adjournment, notwithstanding the withdrawal of enough Members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the Members required to constitute a quorum.

ARTICLE 6. MEMBERSHIP

6.01. Issuance of Membership.

(a) After the Effective Date of these amended Bylaws, all of those who satisfy the definition and requirements of a Member, as set forth in Article 1.02 (b), will retain their status, as long as they remain in good standing, and those who are also customers will automatically be enrolled as Registered Customers. Nominally, each Company-owned water meter entitles the Registered Customer of that meter to one Membership.

Where the Registered Customer is a tenant, and the parcel owner would like to obtain status as a Member, the parcel owner will be required to provide proof of ownership with the request for Membership.

(b) New Members (i.e. those accepted after the Effective Date of these Bylaws) can be any parcel owner or tenant of such parcel who has been accepted as a Registered Customer of the Company. Only one (1) Membership will normally be issued for each parcel. However, where the Member is a tenant, then the parcel owner may also request to be a Member to represent their interest in a reliable water supply.

(c) For parcels on which there are multiple rental units, additional Memberships may be issued to that parcel, with the parcel owner having one (1) Membership and each tenant, who is a Registered Customer of HMMWC with a separate Company owned water meter, having an additional Membership.

(d) Where more than one parcel, as shown on the county assessor's role, is owned by single landowner, one (1) Membership will be assigned for each parcel so long as each parcel is the place of service for a Registered Customer and each parcel is served by a separate, Company-owned water meter.

(e) No fractional Memberships may be held.

(f) Membership may not be transferred or assigned for value or otherwise.

6.02. Application Fees and Dues. There shall be no fees or dues for making application for membership or continuing membership in the Company.

6.03. Voting by Members. Only Members have the right to vote on Company matters. For voting purposes each Member shall be entitled to one (1) vote on each matter submitted to a vote of the Members. In the case of a Member who satisfies Article 6.01(d) above, that Member shall be entitled to cast one (1) vote for each membership on each matter submitted to a vote of the Members.

If a Membership is held in the names of two or more persons, unless the Secretary is given written notice to the contrary and is furnished with a copy of the instrument or order declaring this different intent, their acts with respect to voting shall have the following effect:

(a) If only one votes, such act binds all.

(b) If more than one vote on the same matter, the act of the majority binds all.

(c) If more than one vote on the same matter but for different actions, and the co-members are equal in status, the votes shall be disregarded.

6.04. Termination of Membership. A Membership shall terminate on occurrence of any of the following events:

(a) Resignation of the Member;

(b) The Member's termination as a Registered Customer;

(c) Any event that renders the Member ineligible for membership or failure to satisfy membership qualifications; or

(d) Good faith determination by the Board that the Member has engaged in conduct materially and seriously prejudicial to the Company's purposes and interests. (See Corporations Code Section 7341.)

ARTICLE 7. WATER SERVICE.**7.01. Right to Water Service.**

(a) Water service from the Company shall be extended only to those connected to the Angwin Water Company on July 2, 1985, or to any other water system that may be transferred to or otherwise acquired by the Company. Additional water services may be made available on a priority basis, as determined by the Board, only after the Board has determined that adequate water resources are available to expand the list of Users.

(b) The right to receive water shall depend upon the prompt payment of water service charges, as determined by the Board, and keeping in full force and effect with the Company a written Water Service Agreement for providing water service.

(c) The right to water service goes with the property.

(d) Payment for water service charges, or other unpaid charges, which remain due and unpaid after thirty (30) days, shall be deemed delinquent. Once the charges are delinquent, the Company is authorized to take several actions. In the event such payments are not promptly made to the Company once they are delinquent, the Company is empowered to:

(1) Charge a past due fee of \$10 and charge interest against the amount owed at 1.5% per month.

(2) Place a lien on the property to which the water is delivered, and a notice of such lien may be recorded by the General Manager of the Company with the county recorder. Such lien may be foreclosed in the manner provided by law for the foreclosures of liens on real property.

(3) If the water invoice remains due for sixty (60) days, then the Company may begin disconnection procedures as follows:

(i) At least fifteen (15) calendar days prior to the proposed termination of service, the Company shall give notice of the delinquency and the impending disconnection by first class mail to the User to whom the water service is billed. Notice to the User shall be sent to the address of the User as reflected in the records of the Company. An additional fee of \$50 shall be assessed against the past due amount after this notice is provided to the user. Every notice of termination of service for nonpayment of charges shall include all of the following information:

(A) The name and most recent address as shown on the Company's records of the customer whose account is delinquent.

- (B) The amount of the delinquency.
- (C) The date by which payment or arrangements for payment is required in order to avoid termination.
- (D) The procedure by which the customer may initiate a complaint or request an investigation concerning service or charges.
- (E) The procedure by which the customer may request amortization or an extension of time to pay the unpaid charges.
- (F) The telephone number and the name of the Company personnel who can provide additional information or institute arrangements for payment.

If the letter the Company sent to the address on file is returned as undeliverable, then the Company shall attempt to contact the User by telephone and provide all of the above information to the User during that call. If the Company is unable to reach anyone by telephone, then the Company shall make a reasonable attempt to contact an adult person residing at the premises of the customer by telephone or in person at least seven (7) days prior to any termination of service.

Any customer who has initiated a complaint or requested an investigation within five (5) days of receiving the disputed bill, or who has, before termination of service, made a request for extension of the payment period of a bill asserted to be beyond the means of the customer to pay in full within the normal period for payment, shall be given an opportunity for review of the complaint, investigation, or request by the General Manager of the Company. The review shall include consideration of whether the customer shall be permitted to amortize any unpaid balance which may include interest of the delinquent account over a reasonable period of time, not to exceed twelve (12) months. No termination of service shall be affected for any customer complying with an amortization agreement, if the customer also keeps the account current as charges accrue in each subsequent billing period.

Residential water service shall not be terminated for nonpayment in any of the following situations:

- (G) During the pendency of an investigation by the Company of a customer or subscriber dispute or complaint.
- (H) When a customer has been granted an extension of the period for payment of a bill.
- (I) When the User (a) provides certification of a licensed physician and surgeon that the disconnection of water service will be life threatening to the customer, (b) demonstrates that they are financially unable to pay for service within

the normal payment period by providing proof of public assistance and (c) is willing to enter into an amortization agreement, or some other type of alternative/deferred/discounted payment plan, not to exceed twelve (12) months, with the Company with respect to all charges that the customer is unable to pay prior to delinquency.

If a residential customer fails to comply with an amortization/alternative/deferred/discounted payment plan for 60 days or more, then the Company shall not terminate service without giving notice to the customer at least five (5) business days prior to termination of the conditions the customer is required to meet to avoid termination, but this notice does not entitle the customer to further investigation by the Company.

Whenever residential water service is furnished through a master meter or whenever residential water service is furnished in a multiunit residential structure, mobile home park, or farm labor camp where the owner, manager, or farm labor employer is listed by the Company as the customer of record, the Company shall make every good faith effort to inform the residents, by means of a notice, that service will be terminated at least ten (10) days prior to termination. The notice shall further inform the residents that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

The Company is not required to make service available to the residents unless each resident agrees to the terms and conditions of service and meets the requirements of the Company's rules. However, if one (1) or more residents are willing and able to assume responsibility for the entire account to the satisfaction of the Company, or if there is a physical means, legally available to the Company, of selectively terminating service to those residents who have not met the requirements of the Company's rules, the Company shall make service available to those residents who have met those requirements.

Where prior service for a period of time is a condition for establishing credit with the Company, residence and proof of prompt payment of rent for that period of time is a satisfactory equivalent.

After disconnection, the Company shall charge a fee of \$200 to reconnect the User's meter to the system (after the User makes full payment to the Company). If the User remains disconnected for a period in excess of 30 days, or if water service is disconnected twice within a two-year period, the Company may terminate water service to the User. Once terminated, the Company will not provide water service to the User until a fee of \$5,350 is paid to the Company.

7.02. Scope of Water Service. The Company acquired its initial water system from Angwin Water Company on July 2, 1985, because it was being offered for sale and because it was felt that such a purchase would most effectively lead to the improvement of the water system. The long-term goal of the Company is to improve the sources of supply and the level and quality of water services as funding is available and as financial

feasibility permits. Until these goals are achieved, users will continue to receive only that level and quality of service that is available with the Company's water system's existing conditions and limitations.

7.03. Charges and Late Fees. The Company may establish charges for connection, reconnection, termination or transfer of water service and late fees on delinquent accounts in amounts as determined by the General Manager, and approved by the Board, from time-to-time.

7.04. No Third Party Rights. The provisions of this Article 7 are intended solely for the purposes of internal governance of the Company and shall not confer any rights on any party who receives water service from the Company. The rights of the water service recipients shall be governed solely by the terms of agreements entered into between the Company and such recipients without reference to the provisions of this Article, and the Company maintains the right to contract with parties on terms deemed to be in the best interests of the Company.

ARTICLE 8. INDEMNIFICATION.

The Company shall have the power and authority to indemnify its agents, as defined in section 7237(a) of the California Corporations Code, to the fullest extent permitted by section 7237 of the California Corporations Code. The Company shall have the right, and shall use its best efforts, to purchase and maintain insurance to the full extent permitted by law on behalf of its agents, to cover any liability asserted against or incurred by an agent in such capacity or arising from the agent's status as such.

ARTICLE 9. CROSS CONNECTION CONTROL

9.01 Purpose. The purpose of this ordinance is to protect the public water supply system from contamination due to potential and actual cross-connections. This shall be accomplished by the establishment of a cross-connection control program as required by State regulations. This ordinance is adopted pursuant to Title 17, Section 7583 - 7605, inclusive, of the California Code of Regulations, entitled "Regulations Relating to Cross-Connections".

9.02 Responsibility. The General Manager shall be responsible for implementing and enforcing the cross-connection control program. An appropriate backflow prevention assembly shall be installed by and at the expense of the water user at each user connection where required to prevent backflow from the water user's premises to the domestic water system. It shall be the water user's responsibility to comply with the Howell Mountain Mutual Water Company requirements.

9.02 Cross Connection Protection Requirements. The type of protection that shall be provided to prevent backflow into the public water supply system shall be commensurate with the degree of hazard, actual or potential, that exists on the water

user's premises. Unprotected cross-connections with the public water supply are prohibited. The type of backflow prevention assembly that may be required (listed in decreasing level of protection) includes: Air-gap separation (AG), Reduced Pressure Principle Backflow Prevention Assembly (RP), and Double Check Valve Assembly (DC). The water user may choose a higher level of protection than required by the water supplier. The minimum types of backflow prevention required to protect the approved water supply at the user's water connection to premises with varying degrees of hazard are listed in Table 1 of Section 7604, Title 17. Situations which are not covered in Table 1 shall be evaluated on a case-by-case basis and the appropriate backflow prevention shall be determined by the water supplier or health agency.

9.03 Backflow Prevention Assemblies. Only backflow prevention assemblies which have been approved by the Howell Mountain Mutual Water Company shall be acceptable for installation by a water user. A list of approved backflow prevention assemblies will be provided upon required to any affected customer. Backflow prevention assemblies shall be installed in a manner prescribed in Section 7603, Title 17. Location of the assemblies shall be as close as practical to the user's connection. The {Water Supplier} shall have the final authority in determining the required location of the backflow prevention assembly.

Testing of backflow assemblies shall be conducted only by qualified testers and testing will be the responsibility of the water user. Backflow prevention assemblies must be tested at least annually and immediately after installation, relocation or repair. More frequent testing may be required if deemed by the Howell Mountain Mutual Water Company. No assembly shall be placed back in service unless it is functioning as required. These assemblies shall be serviced, overhauled, or replaced whenever they are found to be defective and all costs of testing, repair, and maintenance shall be borne by the water user. Approval must be obtained from the Howell Mountain Mutual Water Company prior to removing, relocating or replacing a backflow prevention assembly.

9.04 Administration. The cross-connection control program shall be administered by the General Manager. The Howell Mountain Mutual Water Company will establish and maintain a list of approved backflow prevention assemblies as well as a list of approved backflow prevention assembly testers. The Howell Mountain Mutual Water Company shall conduct necessary surveys of water user premises to evaluate the degree of potential health hazards. The Howell Mountain Mutual Water Company shall notify users when an assembly needs to be tested. The notice shall contain the date when the test must be completed.

9.05 Water Service Termination. When the Howell Mountain Mutual Water Company encounters water uses that represent a clear and immediate hazard to the potable water supply that cannot be immediately abated, the procedure for terminating water service shall be instituted. Conditions of water uses that create a basis for water service termination shall include, but are not limited to, the following:

1. Refusal to install or to test a backflow prevention assembly, or to repair or replace a faulty backflow prevention assembly.
2. Direct or indirect connection between the public water system and a sewer line.
3. Unprotected direct or indirect connection between the public water system and a system or equipment containing contaminants.
4. Unprotected direct or indirect connection between the public water system and an auxiliary water system.

For condition 1, the Howell Mountain Mutual Water Company will terminate service to a water user's premises after proper notification has been sent. If no action is taken within the allowed time period, water service shall be terminated.

For conditions 2, 3, or 4, the Howell Mountain Mutual Water Company shall take the following steps:

1. Make reasonable effort to advise the water user of intent to terminate water service;
2. Terminate water service and lock service valve. The water service shall remain inactive until correction of violations has been approved by the Howell Mountain Mutual Water Company.

9.06 Effective Date. This ordinance shall supersede all previous cross-connection control ordinances and shall take effect thirty (30) days from the date of its adoption.

ARTICLE 10. AMENDMENTS.

10.01 Amendments by Members. Subject to the exceptions stated in Section 7151 (e) of the California Corporations Code, these Bylaws or any provision of these Bylaws may be amended or repealed or new Bylaws may be adopted by:

(a) Affirmative, majority vote of the Members represented and voting at a duly held meeting with a quorum (as specified in Section 5.04) present; provided that each Member of the Company shall have been mailed a copy of the proposed amendment at least three (3) weeks prior to the meeting; or

(b) Written ballot with an affirmative majority vote of the Members in accordance with Section 7513 of the California Corporations Code provided that each Member shall have been mailed a copy of the proposed amendment at least three (3) weeks prior to the counting of the ballots.

10.02 Amendments by Board. Subject to Section 7150(a) and 7151(e) of the California Corporations Code, ARTICLE 2 on Place of Business or ARTICLE 7 on Water Service of these Bylaws may be amended upon a two-thirds (2/3) vote of the Directors. The following Articles of the Bylaws may not be amended by the directors: ARTICLE 1--HMMWC Background, Purpose, and Land Usage; ARTICLE 3--Board of Directors; ARTICLE 4--Officers; ARTICLE 5--Meetings of Members; ARTICLE 6--Membership; ARTICLE 8--Indemnification; and ARTICLE 9-- Amendments.

10.03 Amendments Subject to Law. Notwithstanding any provision to the contrary, any amendment to these Bylaws required by law may be adopted by a majority vote of the Directors. Any amendments or changes to the Bylaws by either the Members or by the Board are only valid as long as they are not in conflict with any governmental statutes relating to the Company.

CERTIFICATE OF SECRETARY

I, Nicole Ballere, hereby certify that:

I am the duly elected and acting Secretary of Howell Mountain Mutual Water Company, Inc., a California nonprofit mutual benefit corporation; and

The foregoing Ratified Bylaws constitute the Bylaws of said corporation as duly adopted by the Board of Directors on October 26, 2023.

IN WITNESS THEREOF, I have hereunder subscribed by name this

29 th day of November, 2023



Nicole Ballere